

<b>Municipal and County Parks and Recreation Services Study, Fiscal Year 2009-2010</b>
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**A. Department Information**

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Department Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Director's Name: \_\_\_\_\_

Person completing survey: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**1. Department Organization (Please circle one)**

- a. Municipal
- b. County
- c. Combination Municipal/County
- d. Other \_\_\_\_\_

**2. What is the 2009-10 total budget for your city/county/town government (everything, not just parks and recreation)?**

\$ \_\_\_\_\_

**3. Number of Full-Time Employees in your department: \_\_\_\_\_**

Number of Part-Time Employees: \_\_\_\_\_

Number of Contract Employees \_\_\_\_\_

**4. What is the projected 2009-2010 total Parks and Recreation budget?**

\$ \_\_\_\_\_

**B. Acreage and Park Inventory**

1. Please list the number of developed and undeveloped park and recreation land acreage **owned** by the local government.

**Developed** = any acreage available for public recreation use

**Undeveloped** = any acreage not available for public recreation use

Developed P&R Land Acreage Owned	
Undeveloped P&R Land Acreage Owned	
<b>Total P&amp;R Land Acreage Owned</b>	

2. For each of the following PARK AREAS listed below, please give the number **owned** by the local government and average acreage.

DEFINITIONS:

- a. **Regional Park** = servicing several communities or a multicounty region
- b. **Municipal/County Park** = servicing one municipality or one county
- c. **Community Park** = servicing an identifiable group of neighborhoods equating to a community area
- d. **Neighborhood Park** = servicing several small clusters of residential areas
- e. **Mini-Park** = servicing a limited number of streets in a neighborhood
- f. **Passive Downtown Mall Park** = servicing a downtown mall area
- g. **School Park** = a park located on or adjacent to school property in joint use by a school and a parks and recreation department.

Park Area	Number Owned	Total Acreage	Average Number of Maintenance Staff Per Park
Regional Parks			
Municipal/County Parks			
Community Parks			
Neighborhood Parks			
Mini-Parks			
Passive Downtown Mall Parks			

If school parks are used by your department, please tell us ownership information about your School Parks.

Park Area	Number Owned by Park Department	Number Owned by School, Leased to Park Department	Number Owned by School	Total Acreage
School Parks				

What is the total number of FULL-TIME maintenance staff used to maintain all owned and leased park property? \_\_\_\_\_

What is the total number of PART-TIME maintenance staff used to maintain all owned and leased park property? \_\_\_\_\_

**C. Recreation Inventory**

This section involves inventorying the number of each type of recreation opportunity you have within your governmental jurisdiction. Please note that recreation is broken down into the following subcategories: INDOOR FACILITIES, OUTDOOR FACILITIES, CULTURAL FACILITIES, FIELDS/COURTS, GOLF COURSE FACILITIES, TRAILS/GREENWAYS, AQUATIC RESOURCES and OVERNIGHT ACCOMMODATIONS.

1. For each of the following INDOOR FACILITIES listed below, please give the number **owned** by the local government and average square footage or distance. **NOTE:** Courts, etc. are in a following section (4).

<b>Indoor Facility Type</b>	<b>Number Owned</b>	<b>Average Square Foot (ASF) or Distance in Feet (DIST-FT)</b>
Aerobic Studios		ASF
Equestrian Centers		ASF
In-Line Hockey Rinks		ASF
Recreation/Community Centers with Gymnasiums		ASF
Recreation/Community Centers without Gymnasiums		ASF
Senior Citizens Centers		ASF
Walking, Jogging or Running Tracks		DIST-FT
Climbing Walls (permanent)		
Weight Rooms		ASF
Others: Please list		

2. For each of the following OUTDOOR FACILITIES listed below, please give the number **owned** by the local government and area or distance.

<b>Outdoor Facility Type</b>	<b>Number Owned</b>	<b>Average Square Foot (ASF) or Distance in Feet (DIST-FT)</b>
Concession Stands		ASF
Disc/Frisbee Golf Courses		
Equestrian Areas		ASF
Ice Skating Rinks		ASF
Picnic Shelters		ASF
Playgrounds/Totlots		ASF
Climbing Walls/Climbing Rocks (permanent)		
Ropes Courses		ASF/ACRES
In-Line Hockey Rink		ASF
Skateboard Parks		ASF
Walking, Jogging or Running Tracks		DIST-FT
Dog Parks		ASF/ACRES
Others: Please list		

3. For each of the following CULTURAL FACILITIES listed below, please give the number **owned** by the local government and area or seating capacity.

Cultural Facility Type	Number Owned	Average Square Foot (ASF) or Seating Capacity (SC).
Amphitheaters/Stage Areas		SC
Arts Centers		ASF
Auditoriums/Theaters		SC
Historic or Cultural Centers (indoor)		ASF
Historic or Cultural Areas (outdoor)		
Libraries		ASF
Museums		ASF
Zoological Areas		ACRES
Others: Please list		

4. For each of the following FIELDS/COURTS listed below, please give the number **owned** by the local govt. and/or the number **not owned by the local government but being used** through an agreement. Additionally, please indicate those which are lighted. Please note **single-use fields & courts** are listed first, followed by **multi-use fields & courts**.

Field/Court Type	Number Owned	Number Not Owned But Being Used Through an Agreement	Number Lighted
<b>Single-Use Fields &amp; Courts</b>			
Baseball Fields			
Basketball Courts (outdoor)			
Bocce			
Football Fields			
Handball/Racquetball Courts (indoor)			
Handball (outdoor)			
Horseshoe Courts			
Sand Volleyball Courts			
Shuffleboard Courts (indoor)			
Shuffleboard Courts (outdoor)			
Soccer Fields (indoor)			
Soccer Fields (outdoor)			
Softball Fields			
Tennis Courts (indoor)			
Tennis Courts (outdoor)			
<b>Multi-Use Fields &amp; Courts</b>			
Multi-Purpose Fields (e.g., baseball/softball/football/soccer)			
Indoor Multiple Recreation Courts (e.g., basketball/volleyball/tennis/soccer)			
Outdoor Multiple Recreation Courts (e.g., basketball/volleyball/tennis)			

5. For each of the following GOLF COURSE FACILITIES listed below, please give the number **owned** by the local government.

Golf Course Facility Type	Number Owned
Golf Driving Ranges	
Miniature Golf Courses	
Par 3 9-Hole Courses	
9-Hole Executive Courses	
18-Hole Courses	
18-Hole Championship Courses	

6. For each of the following TRAILS/GREENWAYS **owned** by the local government listed below, please give the miles developed and undeveloped. Please note **single-use trails** are listed first, followed by **multi-use trails**. Please make sure the miles of natural and hardened are equal to the total distance of miles developed.

**DEFINITIONS:**

- a. Trails = A pathway designed and constructed to carry other than normal vehicular traffic
- b. Greenways = Linear parks interconnected to form a City/County-wide network of natural open space
- c. Natural Surface = Bare earth or mulch surface
- d. Hardened Surface = Crusher run base (or similar) with rock dust (or similar) surface
- e. Developed = Currently available for use
- f. Undeveloped = Acquired space but unavailable for public use

Trail/Greenway Type	Miles Developed	Miles Undeveloped
<b>Single-Use Trails/Greenways</b>		
Pedestrian Recreation: (e.g., hike or jog)		
Natural surface		
Hardened surface		
Pedestrian Fitness: (e.g., Parcourse™ trail)		
Natural surface		
Hardened surface		
Pedestrian Nature: (e.g., interpretive)		
Natural surface		
Hardened surface		
Bicycle Only:		
Natural surface		
Hardened surface		
Equestrian Only:		
Natural surface		
Hardened surface		
Off-Road Vehicle Trails: (e.g., 4-wheel drive or motorcycle)		
Natural surface		
Hardened surface		

Canoe/Kayak Trails (e.g., designated waterways)		
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Trail/Greenway Type	Miles Developed	Miles Undeveloped
<b>Multi-Use Trails/Greenways</b> Pedestrian, Bike, In-Line Skate, etc.:		
Natural surface		
Hardened surface		
<b>Pedestrian, Bike, and Equestrian Only:</b>		
Natural surface		
Hardened surface		

What percentage (%) of your total trail system is ADA accessible? \_\_\_\_\_

7. (A) For each of the following AQUATIC RESOURCES listed below, please give the number **owned** by the local government and other related information.

Aquatic Resource Type	Number Owned	Average Gallons/Pool	Average Length/Pool	Average Deck Space/Pool
Spraygrounds				
Swimming Pools (indoor)				
Swimming Pools (outdoor)				
Swimming Pool/Sprayground (indoor)				
Swimming Pool/Sprayground (outdoor)				
Therapy Pools				
Wading/Kids Pools				
Waterslides over 10 feet long				
Wave Pools				
Others: Please list				

(B) In the space below, please list any type of device(s) in use at any of the above pools which provide pool access for physically challenged participants: (e.g., water-powered pool lifters, operator-assisted lifts, access ramps, transfer platforms, etc.)

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(C) For each of the following AQUATIC RESOURCES listed below, please give the number **owned** by the local government as well as the total number of boat ramps.

Aquatic Resource Type	Number Owned	Number of Facilities	Total Number of Boat Ramps
Boat Launching Facilities			
Canoe Access			
Fishing Piers			
Open Boat Slips			
Covered Boat Slips			
Dry Storage Units			
Mooring Buoys			
Beach Access Facilities			
Others: Please list			

(D) For each of the following AQUATIC RESOURCES listed below, please give the number **owned or in use** by the local government for parks and recreation programs and/or services. Please give linear footage or acreage where applicable.

Aquatic Resource Type	Number Owned or in Use	Linear Footage (LF) or Acreage (AC)
Beaches		
Flowing Bodies of Water (i.e., creeks & rivers)		
Standing Bodies of Water (i.e., ponds & lakes)		
0 - 5 Acres		
6 - 10 Acres		
11-15 Acres		
16-20 Acres		
Greater than 20 Acres		

8. For each of the following OVERNIGHT ACCOMMODATION FACILITIES listed below, please give the number **owned** by the local government.

Overnight Accommodation Facility Type	Number Owned
Cabins	
Group Campsites	
Primitive/Backcountry Campsites (e.g., no bathhouse, picnic table, fire ring)	
RV/Trailer Campsites with Hookups (e.g., water, sewer, electric)	
RV/Trailer Campsites with No Hookups	
Tent Campsites with Tent Pad and Hookups (e.g., water, sewer, electric)	
Tent Campsites with Tent Pad and No Hookups	
Others (e.g., vacation lodge rooms, youth-hostel beds): Please list	

9. Please list the facilities you own that are managed or operated through a contractual/partnership agreement. EXAMPLE: Golf course, 2 owned, managed through contract with American Golf

Facility Type	Number of Facilities	Contracting Agency	Verbal or Written Agreement
EXAMPLE: Little League Complex	3 fields	Babe Ruth Association	

**D. Effects of the Current Economy**

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Please rank the “relative effect” that the current economy is having on your department as it pertains to each of the following (Check the blank that best fits your situation):

	Significantly Negative 1	Slightly Negative 2	No Change 3	Slightly Positive 4	Significantly Positive 5
Administration					
Capital Improvements					
Maintenance Operations					
Current Recreation Programs					
Current Athletics					
Current Special Events					
Current Senior Programs					
Current Special Populations Programs					
Number of Full-time Employees					
Number of Part-time Employees					
Number of Volunteers					
Partnerships with Other Organizations					
Seeking Other Funding Sources					
Subcontracting Services					
Participation Rates of:					
Youth					
Adults					
Families					
Seniors					
People with Disabilities					

**E. Health and Wellness**

Please double-click the box to change it to “checked”.

1. Within the PAST FIVE YEARS, has your department planned and implemented programs or events to specifically promote health, wellness, or physical activity within your community?						
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know/unsure						
2. Within the PAST FIVE YEARS, has your department partnered with an outside organization (e.g., health department, non-profit agency, health care organization) to specifically promote health, wellness, or physical activity within your community?						
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know/unsure						
3. If you answered NO to number 2, is there a particular reason your department is not involved in a formal health/wellness/physical activity partnership?						
<input type="checkbox"/> Lack of experience/unfamiliar with developing partnerships <input type="checkbox"/> Not enough resources to start the partnerships <input type="checkbox"/> We don't need to partner, we have enough resources		<input type="checkbox"/> Health/wellness/physical activity is not a core mandate of our department mission statement <input type="checkbox"/> Lack of potential partners <input type="checkbox"/> Don't know/unsure				
4. Please rank the top three categories that best describes your department's CURRENT health/wellness/physical activity program initiatives. (Rank 1 as the highest priority)						
<input type="checkbox"/> Rehabilitation <input type="checkbox"/> Obesity prevention <input type="checkbox"/> Prevention/Treatment of specific diseases (e.g. diabetes, arthritis) <input type="checkbox"/> Physical activity promotion		<input type="checkbox"/> General wellness <input type="checkbox"/> Mental/Emotional health <input type="checkbox"/> Stress reduction <input type="checkbox"/> Nutrition/Diet <input type="checkbox"/> Other: _				
5. With regard to your current health/wellness/physical activity programs, what are the top three strategies your department uses to increase physical activity amongst your constituents? (Rank 1 as the highest priority)						
<input type="checkbox"/> Special events/Health fairs <input type="checkbox"/> Programs that include physical activity <input type="checkbox"/> Creation of active park features/environments (e.g. trails)		<input type="checkbox"/> Physician referrals to park and recreation programs/services <input type="checkbox"/> Marketing and promotional campaigns <input type="checkbox"/> Other:				
6. To what extent has your department's health/wellness/physical activity programs resulted in the following (please check the appropriate box):						
		<i>STRONGLY DISAGREE</i>	<i>DISAGREE</i>	<i>NEUTRAL</i>	<i>AGREE</i>	<i>STRONGLY AGREE</i>
Leveraging additional resources (e.g. money, personnel, equipment)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visibility		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Image		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting mission statement		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linking to funding opportunities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Changes in policy		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improvements to physical features within the community (e.g. additional park lighting, pedestrian/biking routes, fitness trails)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**F. Environmental Sustainability**

Please double-click the box to change it to “checked”.

The following is a list of park sustainability criteria (i.e. How “green” your parks are). Please provide a self-assessment of each criterion to indicate how much your agency complies. <b>There are no right or wrong answers, so please be as honest as possible.</b> (please check the appropriate box)	<i>POOR</i>	<i>FAIR</i>	<i>GOOD</i>	<i>EXCELLENT</i>
A comprehensive sustainability management policy/plan is in place, in practice, and regularly reviewed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pesticide use in parks and green spaces is minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Xeriscape landscaping (i.e. water –free or water-efficient landscaping) is practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water conservation (i.e. rain water tanks, sink aerators, low-flush toilets) is practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recycling of waste plant material (i.e. composting) in parks or green spaces is practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The use of man-made materials (i.e. paint, caulk, carpet) with low levels of volatile organic compounds (VOCs) is practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy conservation measures (i.e. lighting, utilities) are practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pollution reduction measures (i.e. alternative fuels) are practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waste recycling measures by department personnel (i.e. aluminum, glass, paper) are practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waste recycling measures by park users and participants (i.e. aluminum, glass, paper) are practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resource conservation measures (i.e. park site selection, establishing buffer landscapes along streams) are practiced and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park and green space connectivity (i.e. location, walkways, bike racks, alternative transportation) is maximized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please Return the Completed Survey to Recreation Resources Service  
NO LATER THAN SEPTEMBER 11, 2009**

**Recreation Resources Service  
Campus Box 8004  
North Carolina State University  
Raleigh, NC 27695-7632**

**Please contact Dr. Dallis Tucker [dallis.tucker@ncdenr.gov](mailto:dallis.tucker@ncdenr.gov) or 252-948-3889 at RRS if you have any questions.**